

Catholic Campus Ministry at Old Dominion University  
Leadership Team

Service & Social Justice Minister

Description:

The Service & Social Justice Minister deals with issues of human dignity and social rights. This ministry serves the campus by organizing service opportunities, promoting awareness of local and worldwide issues on campus, and bringing Catholic Social Teaching to the CCM community.

Duties:

- 1) Service Projects
  - a) Oversee the organization of local community service.
  - b) Monitor advertising, booking accommodations, timely sign ups, etc. Promote the creation of different service opportunities that CCM's students can participate in order that they might gain a broader perspective in regards to all the facets of Catholic social justice.
    - i) Some Program Ideas
      - (1) Casserole Program
      - (2) Virginia March for Life
      - (3) Trick or Treat so All can Eat
      - (4) Relay for Life
      - (5) CRS Rice Bowls
      - (6) CCM/campus discussions on applying Catholic social teachings
  - c) Collaborate with other Campus organizations, other CCMs, and the local parish (Blessed Sacrament).
- 2) Alternative Spring Break
  - a) Work with Campus Ministry Staff to coordinate and advertise for our annual Spring Break service trip.
  - b) Help to create the pre-trip sessions and the evening sessions for those participating.
- 3) Welcome Week
  - a) All Leadership Team members will participate and lead Welcome Week activities.
- 4) Fall Retreat
  - a) All Leadership Team members will help to plan and lead Fall Retreat.
- 5) Administration
  - a) Meetings
    - i) Attend all Leadership Team meetings unless significant circumstances intervene.
    - ii) Attend Leadership Retreat.
  - b) Attendance
    - i) Keep track of attendance numbers for all events and post them to the Attendance Number document.
  - c) After Event Forms
    - i) Complete After Event Forms for any event that you are leading.
  - d) Publicity
    - i) Submit announcements for the listserv, bulletin, pulpit, and social media to the publicity database.
    - ii) Create Facebook events for your events.
    - iii) Be sure photos are taken at events and sent to the Vice President.